



The King's School

Elmfield, Ambrose Lane
Harpenden, Hertfordshire, AL5 4DU

Schedule of Fees **Academic Year 2023/24**

Effective: 1 September 2023

REGISTRATION FEE - **£60.00**

Before a child can be assessed and entered as a pupil for the School, a non-returnable registration fee must be paid.

DEPOSIT - **£650.00**

The Acceptance Deposit is payable upon written acceptance of a firm place at the School. The Deposit is refunded against the last invoice when the pupil leaves King's.

SCHOOL FEES

School fees are established by the Trustee Board, normally in advance of the start of the academic year. The Board reserves the right to append fees at any time during the academic year.

School fees for the 2023/24 academic year are as follows:

Year Group	Annual	Termly	1st Child Monthly	2nd Child Monthly	3rd Child Monthly	4th Child Monthly
Y10 & 11	£9,600.00	£3,200.00	£800.00	£640.00	£480.00	£343.50
Y7, Y8 & Y9	£9,120.00	£3,040.00	£760.00	£608.00	£456.00	£306.00
Y3 - Y6	£8,370.00	£2,790.00	£697.50	£558.00	£418.50	£267.50
Y1 & Y2	£7,470.00	£2,490.00	£622.50	£498.00	£373.50	£0.00
Foundation	£6,570.00	£2,190.00	£547.50	£438.00	£328.50	£0.00

INVOICES:

School fees cover tuition and are invoiced termly, payable in advance¹. Payment can be made by one of these means:

- **termly**, paid on the first day of each term.
- **monthly**, paid in twelve (12) instalments by direct debit in advance starting from 20th August and continuing on 20th monthly of each month.
- **annually**, paid as a single payment at the start of each academic year, 1st September.

New Pupils - For new starters in the Primary School, or in some Secondary Year Groups, during an academic year, fees are due in advance of starting; that is, on or before the pupil's agreed start date. Please refer any queries to the Bursar at bursar@thekingsschool.com.

¹ *in advance, that is, School Fees paid in advance – Under Financial Conduct Authority FCA (formerly FSA) regulations, The King's School is not permitted to issue credit. It may however take payments in no more than four (4) instalments over a quarter/four-month period, **only if payments are made in advance** of the service being offered. Hence this School's stipulation is 12 payments on the 20th monthly.

EXTRAS/EXTRA-CURRICULAR ACTIVITIES

Primary Trips	- £16.50 per term, Foundation to Yr. 1 & £18.00 , Years 3-6
Primary Cookery	- £2.20 per session
Secondary Cookery	- £3.50 per session
1:1 Tuition	- £19.00 per hour
Individual instrumental tuition	- £19.00 per 30 min. session (billed directly by tutor)
After School Club Sports fee	- from £5.00 per half term

Primary School - Extras charged termly may include termly class trips, diaries (KS2), swimming, tennis and/or other activities.

Secondary School - Extras are charged annually for one-off non-fee items at the start of the school year. External examination fees/GCSEs are invoiced in the spring term annually.

Payment for all such invoices is due on first presentation.

School Trips - Details and charges for extra-curricular trips, for example Year 9 Outdoor Pursuits and Foreign Languages Exchange Trips, or for any fundraising activity, will normally be advised in writing, with specific payment guidelines as necessary.

Instrumental lesson fees - are billed directly to parents each half term in advance. Where a lesson is missed through illness or through a pupil's fault, the lesson will be charged as the visiting teacher's presence and travelling time are involved. However, of course, visiting music teachers make no charge when they themselves are absent.

There is no charge for group music clubs as these activities are funded by the School.

SCHOOL MINIBUS TRANSPORT

Parents have arranged and provide minibus transport services for pupils from the Luton and Watford areas to and from The King's School daily. Contact details are available from Reception or may be requested by email to office@thekingsschool.com.

REMINDER

Please note that a full term's notice is required in writing addressed to the Headteacher if you choose to withdraw your child from the school. Alternatively, in the absence of a term's notice being received, a term's fee in lieu of notice will be charged accordingly. A half a term's notice is required if a pupil is to discontinue Extras.

REMITTANCE

You can pay School Fees, Registration Fees of **£60.00**, along with any donations, by BACS directly to the School's bank account to:

Bank:	NatWest Watford
Account Name:	Kingdom Education Limited/ The King's School/ Highfield Preschool
Sort Code:	60 00 08
Account No.:	4 8 6 1 0 2 4 0
Reference:	Family/ Pupil's surname/ Invoice number

Parents overseas may use the following details:

IBAN:	GB41NWBK60000848610240
BIC:	NWBKGB2L
Bank Name:	NatWest
Bank Address:	72-74 High Street, Watford, Hertfordshire, WD17 2GZ

Acceptance Deposit payments only, of £650.00, may be made by BACS directly to the School's designated "Client Deposit" bank account to:

Bank: NatWest Watford
Account Name: Kingdom Education Limited/ The Kings School
Sort Code: 60 00 08
Account No.: 4 8 9 5 3 2 3 7
Reference: Family/ Pupil's surname/ Invoice number

Credit Card - Parents may make payments using a credit/debit card at Reception.

Credit Card Charges: School fees payments, including Acceptance Deposits, made by credit/debit card will be charged at the rate the school pays, typically between 1% and 1.8% of the transaction value depending on the type of card used. Non-fee payments will not attract additional charges.

Please note there is a £5,000 single transaction limit.

CHILDCARE VOUCHER REGISTRATION

The King's School and Highfield Preschool accept payment through the new Government Tax- Free Childcare Scheme and from the existing providers below:

<u>Voucher Provider</u>	<u>Registration Number</u>
ACCOR/ Edenred	P 20144708
Apple	CA00009577
Care-4	07941042
Computershare	0008025296
Kidd Vouchers	AL5 4DU/ EY306881
Sodexo	872579
Cooperative Childcare	85117844
Fair Care Childcare Vouchers	High0614
Kids Unlimited	516149

At **The King's School**, Childcare Vouchers may be used to pay for non-compulsory elements of school fees. Providing certain criteria are met, they can be used to pay for:

- Any extra-curricular school trips
- Any activity that is not part of a child's compulsory education
- Any activity that is out of school hours, or
- Any activity that is held on school premises

You may use your Childcare Vouchers to pay for sundry invoices as well as your child's external out of school clubs up to the term your child turns 8 years old.

Childcare Vouchers are an employee benefit available to all eligible working parents. They are tax-free and National Insurance exempt. Both higher and basic rate taxpayers can benefit.

At **Highfield Preschool** you may use Childcare Vouchers to pay for all elements of Preschool fees. Please refer queries to bursar@thekingsschool.com.

27 February 2023