



# THE KING'S SCHOOL HARPENDEN



## PROSPECTUS

**“Train a child in the way he should go, and when he is old  
he will not turn from it”  
Proverbs 22v6 (NIV)**



# Welcome to The King's School

## An independent Christian Day School in Harpenden, Hertfordshire

Thank you for your expression of interest in The King's School.

We have pupils from preschool age to year 11 and provide quality academic preparation in an environment committed to the Christian ethos and lifestyle.

Small classes and skilled teachers who are also committed to ministry provide a caring and happy environment in which we endeavour to assist parents in their responsibility to *'Train a child in the way he should go, and when he is old he will not turn from it'* Proverbs 22v6 (NIV).

**Clive Case**  
Principal

PROPRIETORS:  
Kingdom Education  
The King's School  
'Elmfield' Ambrose Lane  
Harpenden AL5 4DU

Charity No: 291913  
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# Letter from the Chairman

Dear Parents

It is with great delight that I welcome you to The King's School on behalf of the staff and the children. We trust that this prospectus will answer most of the questions you may have regarding the School, and help you towards making the right choice for your child's education.

The King's School is an independent Christian day school for children of nursery age up to GCSE (16 years). The School was established in Hemel Hempstead with 75 pupils in 1982, and moved to Harpenden during 1987.

The current premises, leased from the National Children's Homes, are situated in beautiful grounds on the outskirts of Harpenden and allow for 220 pupils with an age range from 5 to 16 years.

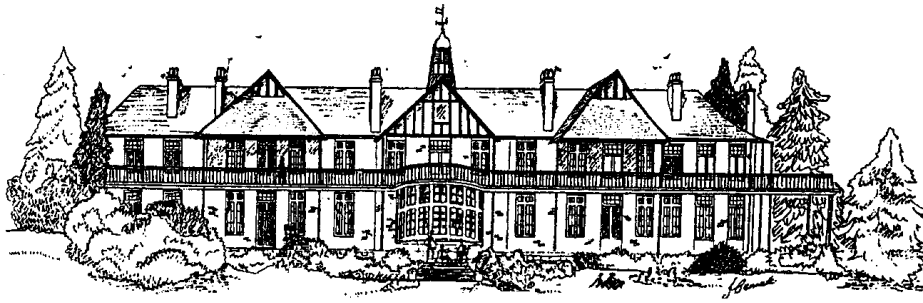
We are not affiliated to any one particular church or church grouping. Trustees and staff are drawn from a number of different churches in the area.

The School provides a Christian teaching environment with a high quality teaching staff and strong supporting help so that individual assistance can be given to each child according to his/her need. The School seeks to assist in the development of each child, not only in character, but also in God-given potential in academic and practical subjects.

Students leaving the School at 16 have mainly continued their education in the sixth forms of schools in the area and a good proportion have gone on from there to graduate from colleges and universities. Others have readily adapted to life in employment. A number of former pupils have taken leadership roles in Christian Unions and in other ways, demonstrating that their time in the School has provided a sound preparation for the next phase of their life in God's world.

Our heart is that the Lord Jesus Christ should be sovereign over all the affairs of this School. That is why we could choose no better name than 'The King's School'. I commend the School to you for your children, your support and your prayers.

David Crook  
Chairman of the Trustees



## The King's School Aim

The School aims to provide quality academic preparation based on the national curriculum in an environment which is permeated by Christian values. Staff are committed to the Christian faith and endeavour to be role models of this lifestyle to the pupils they work with.

While there is an aspect of the overt teaching of our faith which occurs in assemblies, morning devotions and religious studies, the Christian ethos of the School is not confined to these activities. Teachers are free to discuss issues of faith in any area of school life should the issue arise. It is not our decision or intention to contrive opportunities to preach during academic lessons, however, there is no part of the School from which our faith is institutionally excluded or where it may not be referred to.

Our intention is to continue the process which has begun at home and to support Christian parents and the local church in grounding children and young people in their faith whether it be in designated, formal times of worship in the church or at home or, in their everyday activities including education.

We believe strongly that pupils should behave in a way which shows consideration for the needs of all others within the School community.

Christian teaching shows us that we should love our neighbours as we love ourselves and we believe this should be evidenced in the School by expecting a standard of behaviour and attitude from all members of the School community which allows every young person to feel safe and appreciated and able to realise their full potential.

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## THE KING'S SCHOOL

### ADMISSIONS POLICY

#### INTRODUCTION

The King's School, Harpenden is an independent evangelical Christian school which draws pupils from a wide area of Hertfordshire, Bedfordshire and north London. Children come predominantly from Christian families who are committed members of a local church.

#### MISSION STATEMENT

The ethos of the School is that it offers a service to the Christian community in which we provide quality academic training in an environment which continues the Christian upbringing which has begun at home. The School's mission statement is **'Young people devoted to Christ, equipped for life and prepared to reach the world.'** The School has no allegiance to any one denomination or church. The School draws pupils from a wide variety of churches and denominations. 'Equipped for life' embraces the need for quality academic preparation and good citizenship.

#### ENTRY INTO THE SCHOOL

Applications will be considered for entry into all classes from Reception through to Year 9. New pupils are not normally taken into Year 10 and 11. Applicants need to adhere to the process as set out below.

We will consider pupils from all backgrounds, nationalities and abilities. We usually accept pupils from families who are practising Christians. We will consider pupils whose parents may not come from a Christian background but both pupils and parents must agree to the unique Christian nature and ethos of the School and agree to abide by these principles. We do not accept pupils whose families are practising other religions. We respect the right of everyone to follow and adhere to the practices of any religion they choose. However, actively following another religion will only bring home and school into conflict which would not be in the best interest of the child.

We will consider pupils who may have Special Educational Needs but they will only be offered a place if it is felt that the School can cater for their educational needs in the

context of a particular class. We do not normally admit children with a Statement of Educational Need.

We may not be able to offer a place if a class is deemed to be full. The School has an ideal class size of 20 per year group with a maximum number of 22 per year group.

## **ENTRY PROCEDURE**

### **Parents whose children are new to The King's School**

Parents may contact the School to book an initial appointment with the Principal followed by a tour of the School. When an application has been given in with application fee of £30, should the School be aware of a place becoming available children are taken into the School for an assessment day. They will spend the day with their year group and both the class teacher and another teacher will assess them. In the light of this, we may invite the parents to a second interview and then a place may be offered.

### **Parents who already have children in The King's School**

They first fill out an application form and should a place be available children are taken into the School for an assessment day. They will spend the day with their year group and both the class teacher and another teacher will assess them. In the light of this, a place may be offered.

### **Procedure for entry to Reception Class**

Pupils will be taken into Reception class in either September or January preceding their 5<sup>th</sup> birthday.

### **Pupils from Highfield Preschool**

Most pupils coming into Reception class come from the Highfield Preschool. Pupils will be assessed after they have entered the Lions Class using the Stepping Stones assessment to see if they are both academically and emotionally ready to start school. The assessment, based on the opinion of both the Head of the Preschool and the Reception class teacher, will decide whether they start in September or January. The only criteria for not taking a child into Reception in September, is that they would benefit from more time spent in the Preschool. Parents who are new to The King's School, that is this is their first child to enter the School, will then be invited to an interview with the Principal. Parents who already have a child in the School will be informed by letter of our decision.

### **Pupils not from Highfield Preschool**

Parents wishing their children to come to The King's School Reception Class from outside of Highfield Preschool need to apply before 30 April for entry in the next academic year by booking an appointment with the Principal and submitting an application form. All pupils will then be invited to visit the School during May and asked to provide the latest assessment of their child from their existing nursery. Pupils will also be observed and assessed by the Reception Class teacher. This assessment will form the basis for the

decision as to whether the child starts in September or January. Parents will then be invited for a second interview with the Principal.

All new Reception Class pupils will be taken into the School for a School's Readiness Day towards the end of the preceding term, when they will spend the time with the existing Reception Class in order for them to be prepared for when they start.

Priority for entry is given to siblings and pupils at Highfield Preschool.

### **REVIEW**

This policy will be reviewed regularly by the Principal and revised if it is deemed necessary.

NEXT REVIEW: September 2014

# **THE PRIMARY SCHOOL**

## **INTRODUCTION**

The Primary School caters for children from rising 5 to 11 years old (Reception to Year 6), and is organised by Key Stage. The Infants department covers Reception to Year 2 and the Juniors Year 3 to 6. Throughout the Primary School the children are taught using the National Curriculum.

The Reception class has a twice yearly intake in September and January. Children are taught to read using the Jolly Phonics reading scheme. English throughout the Infant School is mainly taught in line with the National Literacy Strategy and Maths taught using the National Numeracy Strategy. Both of these subjects are tested at the end of the Key Stage in Year 2. In addition, Science, History, Geography, Art and Crafts, Music, IT and PE are taught.

Every day is started with either a class or school assembly, when there is a time of worship and Bible teaching. The Bible and Christian living are also taught during RE lessons.

## **JUNIOR SCHOOL**

The children in Years 3 to 6 continue to be taught in line with the National Curriculum, bringing a Christian ethos and perspective to the lessons as well.

English and Mathematics are taught for an hour each day with less time spent on Science. History and Geography are often taught as a topic, incorporating English, Art, IT, D & T and Music, as well as Bible and Christian living during RE lessons. The children have two PE lessons a week and go swimming during Autumn and Spring Terms. Children take the Key Stage 2 SAT's at the end of Year 6.

The School places great emphasis on performing music, dance and drama and most terms there will be a production or presentation of some kind.

## **HOMEWORK**

Children in the Primary School are not set homework, except in Year 6 as preparation for their time in the Secondary School. Children, however, do need to read every night and learn their weekly spellings. They may also be occasionally asked to research a topic being worked on in class.

# **THE SECONDARY SCHOOL**

## **INTRODUCTION**

The Secondary School caters for children from 11 years of age up to 16 years of age, and is currently organised by year groups.

## **GENERAL CURRICULUM**

The Secondary School curriculum builds on the foundation established in the Primary School, extending and deepening the students' resourcefulness through a broader curriculum.

The learning approach is predominantly focused on subject tutorials and may be seen as covering the following four fields:-

1. Communication  
Subjects include: English Language, English Literature, French, German and Music.
2. Mathematics and Science  
Subjects include: Mathematics, Science (Chemistry, Physics and Biology).
3. Humanities  
Subjects include: History, Geography and Religious Studies.
4. Practical Skills  
Subjects include: Art, Design and Technology, Cookery, ICT and Physical Education.

Most of these subjects are offered as GCSE core and optional courses.

## **YEARS 7, 8 & 9**

A full range of subjects is taught in each of the four fields. In addition, and running through all three years, a Religious Studies course is undertaken.

This Religious Studies course is designed to develop an understanding of the Word of God and how to apply Biblical principles to daily life. The course includes an overview of world, social, and moral issues as well as Biblical principles.

During these years the students will begin to be prepared for the core GCSE subjects leading to examinations in Year 11.

## **YEARS 10 & 11 (GCSE's)**

Establishing a well-balanced curriculum for GCSE is the best solution for most students. To this end, the School provides as wide a variety of GCSE courses as possible. We are always seeking to improve and update the provision of such courses.

Our aim is to enable each pupil to choose a course of study best suited to his or her abilities and talents.

The normal arrangement is for each pupil to enter for all of the common core subjects (six GCSE's) plus three additional subjects from a range of course options (selection subject to time-tabling). This means that each pupil normally takes a total of 9 subjects at GCSE.

The list of GCSE subjects currently offered are as follows:-

### **Common Core Subjects**

- English Language
- English Literature
- Science (Physics/Chemistry/Biology combined counting as 2 GCSE's)
- Mathematics
- Religious Studies

### **Optional Subjects (choice of 3)**

- Art & Design
- Design & Technology
- French
- Geography
- German
- History
- Music
- PE

# **THE SCHOOL DAY**

## **GENERAL DAILY TIMETABLE**

In general, the timetable pattern for each school day is as follows:-

<b>PRIMARY SCHOOL TIMETABLE</b>	<b>ACTIVITY</b>
9.00 am	School starts
9.00 am - 9.30 am	Registration & Devotion
9.15 am - 10.00 am	Assembly (twice weekly)
9.30 am - 10.35 am	Lesson 1
10.35 am - 10.55 am	Break
10.55 am - 12.00 noon	Lesson 2
12.00 noon - 1.00 pm	Lunch
1.00 pm - 1.05 pm	Afternoon Registration
1.05 pm - 3.15 pm	Lessons 3 & 4
3.15 pm	School finishes

<b>SECONDARY SCHOOL TIMETABLE</b>	<b>ACTIVITY</b>
8.50 am	School starts
8.50 am - 9.10 am	Registration & Devotion
9.15 am - 9.15 am	Assembly (once a week)
9.10 am - 10.50 am	Periods 1 & 2
10.50 am - 11.10 am	Break
11.10 am - 12.50 pm	Periods 3 & 4
12.15 pm - 12.50 pm	Assembly (once a week)
12.50 pm - 1.45 pm	Lunch
1.45 pm - 1.50 pm	Afternoon Registration
1.50 pm - 3.30 pm	Periods 5 & 6
3.30 pm	School finishes

## **ASSEMBLY TIMES**

School assembly times are as follows:-

Full School Assembly:	Monday	9.15 - 10.00
Primary School Assembly:	Thursday	9.15 - 10.00 (Reception to Yr 6)
Secondary School Assembly:	Friday	12.15 - 12.50 (Period 4, Yr 7 to Yr 11)

## **OFFICE HOURS**

The School Office is open during school hours (term time).

Items of stationery are available from the school shop via class teachers.

Price lists are in all classrooms.

## **TRANSPORT**

Transport to and from school to fit in with the school day is the responsibility of parents. However, certain churches and parents in the Watford, Luton and Dunstable areas have organised daily school transport using mini-buses. The Office can provide information on who to contact regarding availability.

The use of vehicles operated or managed by these churches is an appreciated facility and is not a right attached to attendance at school. The behaviour and attitude on the vehicles should be the same as that expected when on the school premises.

## **CURRICULUM ENRICHMENT**

### **'DAWN KIDS'**

This is a voluntary after school activity for 9-16 year olds. It was set up to provide the children with an opportunity to express and share their faith. Through dance, music, testimony and drama the youngsters, as a group, are able to demonstrate their love of God in churches, schools, prisons and in open air witness.

Since 1994, 'Dawn Kids' has been involved in a number of missions to other European countries. They have performed in concerts and participated in outreaches in the Czech and Slovak Republics, Finland, Estonia, Northern Ireland, Spain and Latvia. Whether at home or abroad, missions continue to be a central part of the 'Dawn Kids' ministry.

### **MUSIC**

In addition to general music periods in the School, the music department offers individual lessons on the piano and certain other instruments.

The current scale of fees can be obtained from the School Office. Availability is on a first come, first served basis. In certain studies a waiting list is already in operation.

Throughout the School children have the opportunity to join the Primary or Secondary choir or orchestral groups which practice once a week during lunch times.

### **PHYSICAL EDUCATION & GAMES**

The School encourages the physical training of each child alongside spiritual and intellectual development. Physical activities are provided for all children, along with weekly games in major sports.

We have regular inter-school matches in football and netball and occasional fixtures in rounders, table-tennis and basketball. There are frequent inter-house fixtures and the occasional after school sports clubs.

In the summer term the School participates in the Christian Schools' sports day and we have our own inter-house athletics event.

### **SCHOOL EXCHANGES**

The School currently has links with a secondary school in Bremen, Germany. The Secondary School has had fruitful short duration exchange visits with this School. Also the School usually has a French exchange every year.

## **THE PRIMARY SCHOOL LIBRARY**

The children are encouraged to make use of the library. As well as learning to enjoy books, it helps them in their reading and spelling.

The library holds a collection of over 6,000 reading and general reference books. Fiction and non-fiction books are available along with an extensive collection of Christian books, which may also be borrowed by parents.

Christian and family values videos are also available for loan.

## **PARENT LIAISON**

### **PARENTS**

There are Parent-Teacher consultation evenings during the school year. This is to enable regular monitoring and feedback on each pupil's progress. In addition, progress reports are issued at regular intervals.

If specific questions or problems occur, appointments can be made with the Principal during the day or with Teachers at a mutually convenient time. Teachers will not normally be available for consultation during the school day, but can usually be contacted via the School Secretary.

The School is concerned for the whole child, not just academic training. Parents are encouraged to get to know their child's teacher, so that they can work in partnership.

Parents are requested to start their children's day with a good breakfast and to supply a nutritious lunch. Pupils are expected to arrive at school on time and be wearing full school uniform. Personal cleanliness and tidiness are important aids to good learning attitudes.

## **HOME/SCHOOL COMMUNICATION**

Regular liaison between the School and the home is vital. To make sure that open communications continue at all times, letters, slips, etc, are sent home via the children and, where possible, through email.

## **HOMEWORK**

Set homework normally begins in Year 6. Homework should be given priority and done under the supervision of parents, who should check the general standard and neatness. In addition, children who have not completed their work during the school day may also be required to complete it at home. A Homework Diary is issued to record homework and parents are asked to sign this book at the end of each week.

## **SCHOOL UNIFORM**

### **DRESS CODE AND APPEARANCE**

The prescribed school uniform is to be worn by all pupils during the school day, including travelling to and from school (unless there are extenuating circumstances, for which prior permission has been given).

Shoes should be clean and a comb provided so that hair is kept tidy. No jewellery is to be worn, except plain studs for those girls whose ears are pierced. Girls are not permitted to wear fashion cosmetics on face or nails whilst in school uniform. Hair is not to be unnaturally dyed.

A note will be sent home if the uniform or appearance is not of an acceptable standard (as naturally we want pupils to be the best possible witness and ambassadors for the School). The uniform is intended and expected to be 'uniform'.

### **UNIFORM REQUIREMENTS**

Most items with the School logo, both new and second-hand, are available directly from the School. Certain items must be purchased from Prestige Design & Workwear Ltd. The rest can be purchased from any retailer. All this is indicated in the uniform list (available separately from the School Office).

All items of uniform must be clearly marked (we suggest the use of name tapes).

We request that attention is given to the correct shade of colour for skirts, dresses and boys' trousers. If in doubt, the School Office can help.

# **SCHOOL POLICIES**

The School has policies with regard to:

- Safeguarding and Child Protection (available on the School website)
- Anti-Bullying
- Behaviour and Discipline
- Complaints Procedure
- Exclusions
- Health and Safety

These policies may be viewed on request at the School Office.

# **BEHAVIOUR AND DISCIPLINE**

## **AIMS AND EXPECTATIONS**

It is a primary aim of our School that every member of the school community feels valued and respected, and that each person is treated fairly and well. We are a caring community, whose Christian values are based on mutual trust, consideration and respect for all. The School behaviour policy is, therefore, designed to support the way in which all members of the School can live and work together in a supportive way. It aims to promote an environment where everyone feels loved, happy, safe and secure.

The School has a number of school rules, but the primary aim of the behaviour policy is not a system to enforce rules. It is a means of promoting good relationships, by encouraging positive attitudes, so that people can work and learn together in an effective and considerate way.

The School expects every member of the school community to behave in a considerate way towards others, their property and school property.

We treat all children fairly and apply this behaviour policy in a consistent way.

This policy aims to help children to grow in a safe and secure environment, and to become positive, responsible and increasingly independent members of the school community.

The School rewards good behaviour, as it believes that this will develop an ethos of kindness and co-operation. This policy is designed to promote good behaviour, rather than merely deter anti-social behaviour.

## **THE ROLE OF THE PARENTS**

The School works collaboratively with parents, so children receive consistent messages about how to behave at home and at school.

We expect parents to support their child's learning, and to co-operate with the School, as set out in the home-school agreement. We try to build a supportive dialogue between the home and the School, and we inform parents immediately if we have concerns about their child's welfare or behaviour.

If the School has to use reasonable sanctions to punish a child, parents should support the actions of the School. If parents have any concern about the way that their child has been treated, they should initially contact the class teacher or form tutor. If the concern remains, they should contact the Principal. If these discussions cannot resolve the problem, a formal grievance or appeal process can be implemented.

## **FIXED-TERM AND PERMANENT EXCLUSIONS**

Only the Principal has the power to exclude a pupil from school. The Principal may exclude a pupil for one or more fixed periods, for up to 45 days in any one school year. The Principal may also exclude a pupil permanently. It is also possible for the Principal to convert a fixed-term exclusion into a permanent exclusion, if the circumstances warrant this.

If the Principal excludes a pupil, this will be done in consultation with the parents, giving reasons for the exclusion. At the same time, the Principal makes it clear to the parents that they can, if they wish, appeal against the decision to the Trustees, informing the parents how to make any such appeal.

If the Trustees decide that a pupil should be reinstated, the Principal must comply with this ruling.

## **ACADEMIC PERFORMANCE**

Particulars of the School's academic performance for the last academic year are available on request from the School Office.



## **THE KING'S SCHOOL**

### **Leadership Safeguarding Statement**

**The Principal, Mr Clive Case and Trustees recognise the importance of its ministry work with children and young people in need of protection and its responsibility to protect everyone entrusted to our care.**

The following statement was agreed by the Principal and Trustees on 18<sup>th</sup> October 2010. This School is committed to the safeguarding of children and ensuring their well-being.

Specifically:

- We recognise that we all have a responsibility to help prevent the physical, sexual, emotional abuse and neglect of its pupils and to report any such abuse that we discover or suspect.
- We believe every child should be valued, safe and happy. We want to make sure that children we have contact with know this and are empowered to tell us if they are suffering harm.
- All children and young people have the right to be treated with respect, to be listened to and to be protected from all forms of abuse.
- We recognise the personal dignity and rights of pupils, and staff, and will ensure all our policies and procedures reflect this.
- We undertake to exercise proper care in the appointment and selection of all those who will work with children.

#### **We are committed to:**

- Following the requirements for UK legislation in relation to safeguarding children and good practice recommendations.
- Respecting the rights of children as described in the UN Convention on the Rights of the Child.
- Implementing the requirements of legislation in regard to people with disabilities.
- Ensuring that workers adhere to the agreed procedures of our safeguarding policy.
- Keeping up to date with national and local developments relating to safeguarding.
- Following any local authority guidelines in relation to safeguarding children and adults in need of protection.
- Supporting the safeguarding co-ordinator/s in their work and in any action they may need to take in order to protect children/vulnerable adults.
- Ensuring that everyone agrees to abide by these recommendations and the guidelines established by this place of worship/organisation.
- Supporting parents and families.
- Nurturing, protecting and safeguarding of children and young people

- Supporting, resourcing, training, monitoring and providing supervision to all those who undertake this work.
- Supporting all in the School affected by abuse.
- Adopting and following the ‘Safe and Secure’ safeguarding standards developed by the Churches’ Child Protection Advisory Service.

**We recognise:**

- Children’s Social Services (or equivalent) has lead responsibility for investigating all allegations or suspicions of abuse where there are concerns about a child. Adult Social Care (or equivalent) has lead responsibility for investigating all allegations or suspicions of abuse where there are concerns about a vulnerable adult.
- Where an allegation suggests that a criminal offence may have been committed then the police should be contacted as a matter of urgency.
- Where working outside of the UK, concerns will be reported to the appropriate agencies in the country in which we operate, and their procedures followed, and in addition we will report concerns to our agency’s headquarters.
- Safeguarding is everyone’s responsibility.

**We will review this statement and our policy and procedures annually.**

If you have any concerns for a child or vulnerable adult then speak to one of the following who have been approved as safeguarding co-ordinators for this place of worship/organisation.

_____ Mrs Heather Lees _____	Designated Child Safeguarding Person
_____ Mr Andy Reeves _____	Deputy Child Safeguarding Person
_____ Mr Graham Cracknell _____	Safeguarding Trustee
_____ Mr Clive Case _____	Principal
_____ Mr David Crook _____	Chair of Trustees

**A copy of the Safeguarding & Child Protection Policy is available from School Office**

**A copy of our the policy has been lodged with CCPAS**

# **SCHOOL ORGANISATION**

## **PRINCIPAL:**

Mr Clive CASE - B.A., H.D.E. (South Africa) - RS & Geography

## **HEAD OF PRIMARY:**

Mrs Belinda BREEDS - H.E.D. South Africa - Year 6 Teacher

## **HEAD OF SECONDARY**

Mr Andrew REEVES - B.Sc. (Hons.) P.G.C.E. - Maths, PE & Year 11 Form Tutor

## **TEACHING STAFF:**

Mr Andy BADDALEY - B.A. (Hons.) - Music

Mrs Gaynor BARKER - B.Sc. (Hons.), Cert. Ed., QTS - Maths & Campbell Form Tutor

Mrs Jill BARTLEY - Dip. N.N.E.B., B.A. Ed. (Hons.) - Year 1 Teacher

Mr Neal CASLEY - Primary PE, RS & PSHE Teacher

Mr Michael CORNELL - M.A. Ed., Cert.Ed. - D&T & Year 10 Form Tutor

Mr Rodney COTTRELL - Cookery

Mrs Angela CROOK - N.N.E.B. - Art

Mrs Elizabeth EVERSON - S.A. MATRIC - Teacher Assistant

Mrs Ruth FREEMAN - Cert. Ed. - Year 4 Teacher

Miss Louise HALL - M.Sc. B.Sc. - Year 3 Teacher

Mrs Elizabeth HAMMOND - B.Ed. (Hons.) Cantab. - Music

Mrs Caroline HARRIGAN-BROWN - B.Sc. (Hons.), P.G.C.E. - Reception Teacher

Mrs Sally HART - M.A., B.A. (Hons.) - Geography

Mrs Tania HOUBEN - S.A. MATRIC - SEN Assistant

Mrs Rachele IMPSON DAVEY - B.A. (Hons.) - Art

Mrs Lynne JAMES - SENCO

Mrs Patricia KINAHAN - B.A. UNISA - Year 4 & 6 Teacher

Mrs Heather LEES - M.A., B.A. (Hons.) - French & Bunyan Form Tutor

Mrs Brenda MATTHEWS - B.Ed. (Hons) - Biology & PE

Mrs Luise MATUSZAK - Staatsexamen (Germany) - German

Mrs Christy MONSON - M.A., B.A. (Hons.) (USA) - English

Mrs Marilyn PAIN - B.A., H.D.E., F.D.E. - SEN Assistant

Mrs Ysabelle PERKINS - B.A., H.D.E. (Rhodes UNI - SA) - English & Maths

Mrs Pam SKIPP - B.A. (Hons), P.G.C.E. Primary Ed - Reception Teacher

Mr Malcolm SKIPPER - B.Sc. (Hons) - Chemistry, Physics, History & Wigglesworth Form Tutor

Mrs Katina WILLIAMS - B.Ed. (Hons.) - Primary Music

Miss Colleen WRIGHT - B.Ed. - Year 2 Teacher

Miss Rachel YEARWOOD - B.A. Prim - Year 5 Teacher

## **ADMINISTRATIVE STAFF:**

Mrs Eleanor TAYLOR - B.A. Gen - Bursar

Mrs Jennifer SMITH - Assistant Bursar

Mrs Karen HYLTON - N.V.Q. (Bus. Ad.) - School Secretary/PA to Principal

Mrs Lynette HUGHES - N/Dip Food Systems, Hotel - School Administrator

Mr Mark EDMONDS - Caretaker

## **FEE INFORMATION**

Academic Year 2012/13:

Student	Annually	Termly	Monthly
First child	£5,172	£1,724	£431
Sibling discount	£4,656	£1,552	£388

Fees are payable in advance annually or termly on the first day of term. Alternatively, settlement may be by arrangement in twelve monthly standing order payments commencing on 20<sup>th</sup> August each academic year, or in the month preceding your child's start date.

Costs for other services not covered by school fees are invoiced. Charges for optional activities will normally be advised in writing as necessary with payment details/guidelines.

The School accepts gifts, donations and covenanted giving arrangements from parents, guardians and companies. As a registered Charity the School is able to claim tax benefits from the Gift Aid Scheme for donations from qualifying individuals.

The Highfield Preschool is a registered Early Years Foundation Stage unit, and accepts payment from various voucher schemes. Details of Preschool fees are available on request.

Reminder: Please note that in the event that a parent or guardian chooses to withdraw their child or children from the School, the notice period of a full school term is required in writing to the Principal. Alternatively, a terms fee in lieu of such notice will be charged.

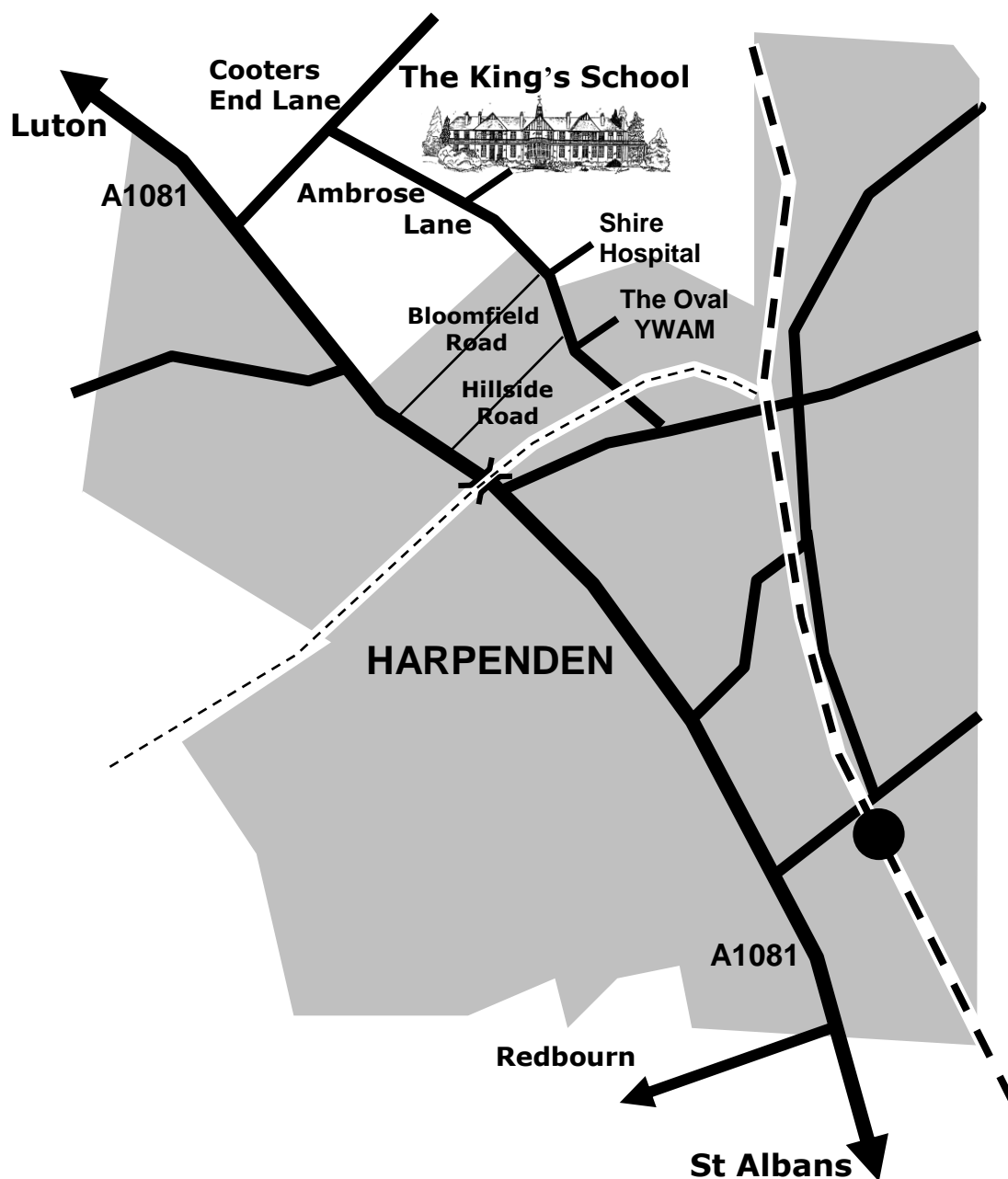
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We believe that The King's School has something special to offer in the education of your children, and we look forward to having the opportunity to show you around the School. Please contact the School Secretary to make an appointment.

The King's School  
'Elmfield'  
Ambrose Lane  
Harpenden  
Herts AL5 4DU

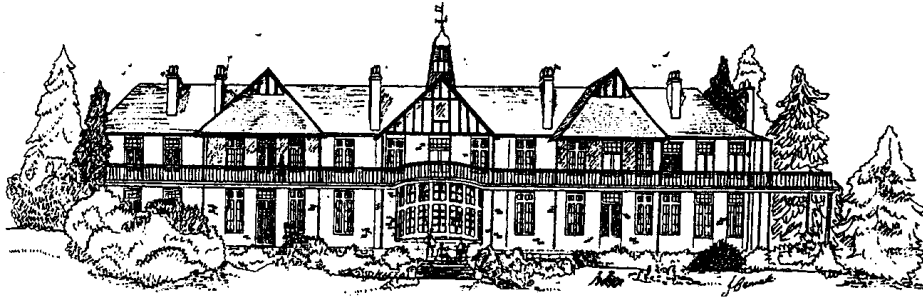
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Web: [www.thekingsschool.com](http://www.thekingsschool.com)

## LOCATION



The King's School is situated in Ambrose Lane next to the Shire Hospital on the outskirts of Harpenden. From St Albans, pass through the centre of Harpenden and, after you pass under the disused railway bridge, turn right into Hillside Road. At the top of the hill turn left onto Ambrose Lane.

Approaching on the A1081 from Luton, as you near the 30mph sign turn left into Cooters End Lane, and take the first on the right onto Ambrose Lane.



## **THE KING'S SCHOOL MISSION STATEMENT**

The King's School offers a service  
to the Christian community  
in providing quality  
academic preparation  
in an environment which continues  
the Christian upbringing  
which has begun at home

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**“YOUNG PEOPLE DEVOTED TO  
CHRIST, EQUIPPED FOR LIFE, AND  
PREPARED TO REACH THE WORLD”**

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*“Train a child in the way he should go, and when he is old  
he will not turn from it”  
Proverbs 22v6 (NIV)*